



Engeldrum Bluff/ Taylor Field Rental Agreement

ALL RENTALS ARE PENDING GUIDELINES & GUIDANCE DUE TO COVID-19

Today's Date: _____

Type of event: _____ Name of Event: _____

I, _____ (Print Full Name) request the use of Engeldrum Bluff/Taylor Field

On the date of: ____/____/____. From these times: ____ to _____. Not to exceed 1900hrs

Set up time: _____

Approximate number of people attending: _____

PRIMARY POINT OF CONTACT INFORMATION

Name: _____

Home Phone: _____ Cell Phone: _____

Email: _____

SECONDARY POINT OF CONTACT INFORMATION

Name: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Fort Hamilton Affiliation: _____

Sponsor's Name: _____

Sponsor's Phone Number: _____

Signature of Renter: _____ Signature of Sponsor: _____





Rental Fees

Rentals are for a 24 Hour Window (ie: 1000-1000) if being picked up. Late drop-off will face a 2nd day fee applied

	Fee	Quantity	Total Cost
<i>Bluff or Field</i>	\$485		
<i>4ft long Charcoal Grill w/ Fire Extinguisher (Charcoal is not included)</i>	\$95 each		
<i>Bounce House</i>	\$425 (4hrs) \$75 each additional		
<i>10x10 Tent (E-Z UP)</i>	\$65 each		
<i>6ft Table</i>	\$25 each		
<i>Chairs</i>	\$4 each		
<i>Setup/Manning Fee</i>	\$175		
<i>Refundable/Security Deposit Check</i>	\$300		

\$300 Refundable Deposit **CHECK ONLY** made out to IMWRF

This deposit is to account for damages, breach of contract, or a failure to clean that should occur and does not count toward your final payment

All equipment checked upon dropoff

FILLED OUT BY FMWR PERSONNEL

Paperwork and Deposit recieved: _____

Total Owed: _____ Total Paid: _____ Date of Payment: _____ Received By: _____

Description of Fees: _____





Policies

Bluff/ Field Rental Agreement and Deposit are due 3 business days AFTER a Verbal reservation or it will be removed from the calendar. Final payment is due 3 weeks BEFORE set rental date
A Guest List is due 2 weeks BEFORE set rental date _____

Guest lists must include names of all attendees 18+, be typed and alphabetized by last name, example:

Appleseed, Johnny
Doe, John

All guest 18+ attending must have a "Real ID" complaint ID for access to the installation (Please see next page for further information). Non-DOD ID card holders/First responder sponsors may undergo NCIC background check.

Sponsor/Host must provide copy of ID with gate list

Cancellations made 14 days prior to rental will receive rental refund.

Deposit will be forfeited for **ALL** cancellations.

Bluff/Field renters must assist with the setup and break down of all rented equipment

Renters using outside entertainment companies for rentals (ie: tents, bounce houses, water slides, etc.) will assume responsibility for any and all damages that may occur. Renter must acquire NCIC forms from the Rental Company for all staff they will be sending to Fort Hamilton. Rentals of this nature are **NOT** permitted on Taylor Field.

Port-o-johns are cleaned and emptied once per week and as needed per COVID guidance/regulations.

Military Units:

There will be no bluff/field facility rental fee for any Change of Commands or Official Ceremony.

All Units requesting the Bluff/Field for Family Day functions, require a written request from the unit Commander.

Military units are required to police call the bluff after usage. Those units who fail to clean the bluff after usage will be banned from usage for 5 years, and Commander will be notified.

All units requesting usage of rental items will be required to pay for all rental items.

A \$300 charge will be billed to the unit Commander for any and all damage done during unit usage of bluff to include failure to clean or clear trash from bluff.

All Change of Command/Official Ceremonies requiring additional rentals, i.e. tents, chairs, grills, are subject to fee.



REAL ID



Enhanced



Standard



- Meets all REAL ID requirements, **including to board domestic flights.**
- Cannot be used to cross the border.
- Can renew early to avoid additional fee.
- Available to citizens, permanent residents, and all other individuals with proof of lawful status.
- **Must visit an office.**

- **Also meets all REAL ID requirements**
- Can also be **used to enter Canada, Mexico, and many Caribbean nations by land or sea.**
- Only available to **U.S. citizens.**
- **Additional \$30 fee.**
- **Must visit an office.**

- **Not accepted for federal purposes, including boarding domestic flights, after October 2020.**
- Can renew online or by mail, except for Commercial Driver Licenses (CDLs).



I, _____ (Print, Sign & Date understand agree to the aforementioned policies, rules, and regulations. Failure to adhere may result in forfeit of rental deposit as well as written memorandum sent to unit command.

Rules & Regulations

_____ All garbage and recycling must be properly disposed of in green cans, and cans must be returned to can area. Under no circumstance should anything be poured into the storm drain.

_____ No littering

_____ No driving on the grass for any reason

_____ No leaving unattended personal belongings

_____ **No loud music: music must be played at a reasonable volume, and speakers pointed away from housing (Please see Music Agreement for further information).**

_____ No use of the playground

_____ No access past bldg. 221 wooden fence line/no trespassing sign

_____ No use of garrison electrical without prior approval

_____ All dogs/pets must be on a leash of no more than 6 ft.

_____ All animal waste must be picked up and disposed of.

_____ BBQ ash must be disposed of properly in metal container marked *ASH CAN*

_____ BBQ grill must be cleaned with wire BBQ brush.

_____ Fire Extinguishers must be present and readily available when using BBQ grills.

_____ Event will not exceed 8 hours

_____ Agree to abide by ALL local state and federal policies in relation to COVID-19 protocols and guidances. (Guidelines may change at anytime)

_____ Per DoD Memorandum Dated 04Feb2021, proper face coverings must be worn at all times.

Exception to policy is for brief periods of time when **ACTIVELY** eating or drinking.

_____ Bluff/Field may be booked by 1 or more parties at the discretion of FMWR.

_____ All parties must depart by 1900hrs.



BLUFF/Field Patron

Attention Read Carefully

-NO MUSIC ON THE BLUFF OR FIELD

BEFORE 1100H & AFTER 1900H

-Speakers Must Point Toward Water

-Keep Volume Low

I ____ (initial), agree not to play music prior to 1100h or after 1900h.

I ____ (initial), agree to point my speakers toward the water, NOT toward housing.

I ____ (initial), agree that I and only I will be plugging in and turning on the sound system.

I ____ (initial), agree that I and only I will oversee the physical setup of the sound system.

I ____ (initial), agree that I and only I supervise the sound system operator.

I ____ (initial), understand that there are residents who live adjacent to the bluff, and will keep the music at a low and respectable volume, as to not disturb them.

I ____ (initial), have reviewed the below map and understand I am supposed to plug in sound system by playground and point speakers away from playground toward water.

I ____ (initial), agree that if there is a music noise complaint about my party, I may forfeit my security deposit.

I ____ (initial), agree that if there is a music noise complaint about my party, my unit will be barred from using the bluff for 3 years, and I will be responsible.

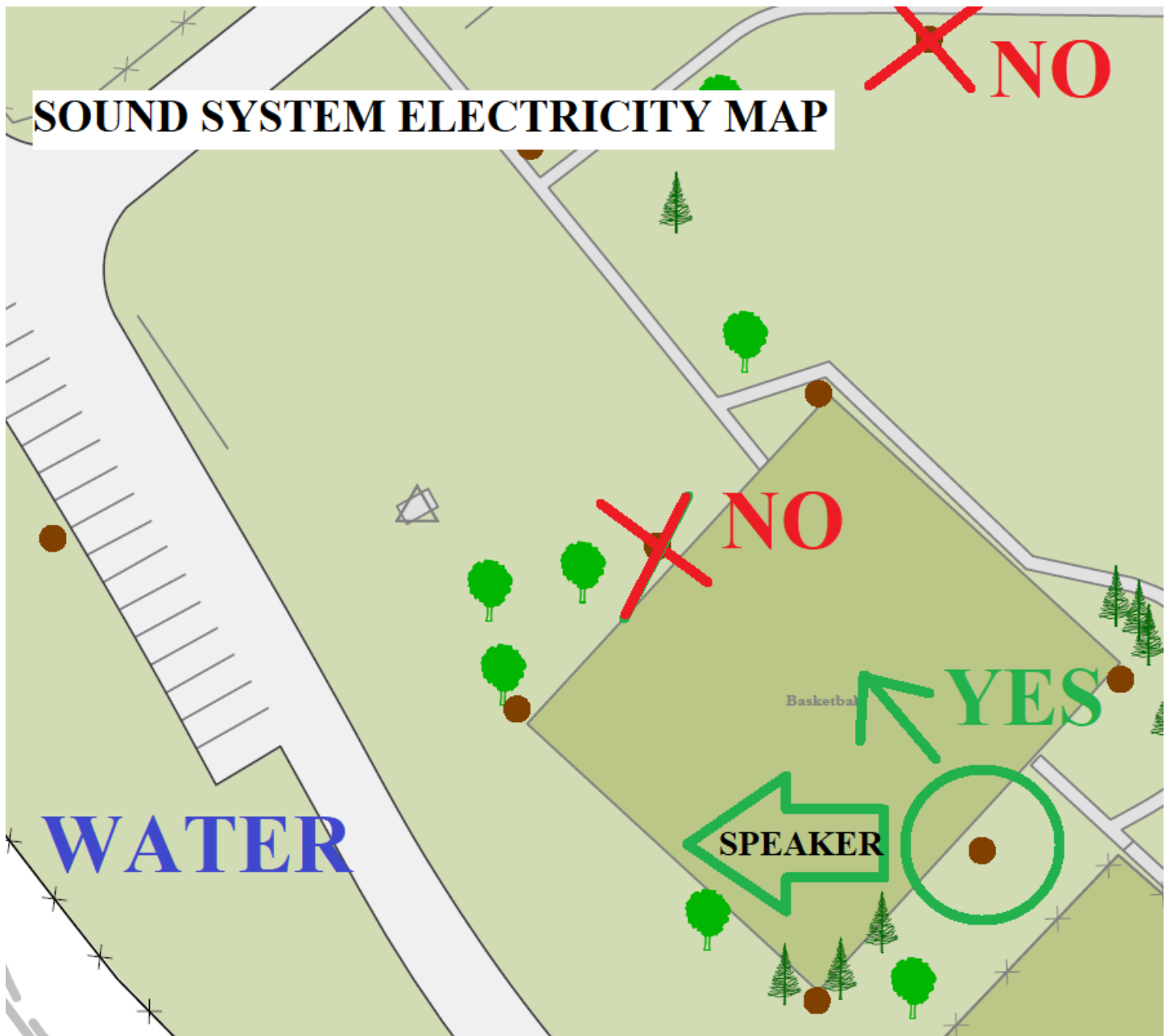
I _____ (Name, Unit & Cell Phone #), have read the above and agree to it.

_____ (Signature)

Here is my Commanders name and phone number you may call if there is a noise complaint about our unit.

Commanders Name: _____ Commanders Phone Number: _____

SOUND SYSTEM ELECTRICITY MAP



**Alcohol:**

Alcoholic beverages are authorized under the following guidelines, failure to comply possible forfeiture the deposit, police will be contacted, permanent ban from using bluff/field:

No liquor of any kind

Beer and wine only

No kegs

No glass bottles- beer must be from a can, wine must be from a box or plastic.

No intoxicated personnel allowed

No person under the legal age of 21 will be allowed to serve, possess, or consume alcoholic beverages

Must fill out alcohol agreement.

I, _____ (Print, Sign & Date) agree to the aforementioned rules and regulations, and will forfeit my deposit if one or more rules or regulations are broken. Renters exceeding the above agreed rules & regulations will be subject to dis-allowance of future rental.





Request for Approval of Use of Alcohol on Engeldrum Bluff /Taylor Field

(PLEASE PRINT)

NUMBER OF PEOPLE (TOTAL): _____ NUMBER 21 YEARS AND OVER: _____

ALCOHOLIC BEVERAGES TO BE SERVED: _____

METHOD OF SERVING ALCOHOLIC BEVERAGES: (SELF-SERVE, BARTENDER, WITH MEAL, ETC.): _____

METHOD OF CHECKING IDS: _____

WILL THERE BE A CHARGE FOR THE ALCOHOLIC BEVERAGES? ____ Y ____ N

WILL FOOD BE PROVIDED? ____ Y ____ N

IF YES, PLEASE DESCRIBE? _____

IF YES, WILL THERE BE A CHARGE? ____ Y ____ N

Applicant/Person Responsible:	Organization: (If any)
Name: _____	Name: _____
Address _____	Address: _____
_____	_____
Phone: _____ Date of Birth _____	Phone: _____
Signature: _____	Authorized Signature: _____
Dated: _____	Dated: _____

I understand I am responsible to ensure there is no unlicensed, underage or excessive drinking of alcoholic beverages at the Fort Hamilton Engeldrum Bluff /Taylor Field area. My group will comply with all provisions of the Fort Hamilton Engeldrum Bluff/Taylor Field rules. Designated drivers will be on standby with my group to assist if needed. A variety of non-alcoholic beverages will be readily available for the designated drivers.

I _____ have read and agree to the aforementioned statement

Requester's Signature: _____ Date: _____

FMWR Director Approval _____





Release and Waiver of Liability

This Release and Waiver of Liability (The "Release") executed on this _____ day of _____

20__ by _____ (The "Renter") in favor of US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation, its affiliates members, Soldiers and Civilian employees (collectively "US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation").

The Renter desires to rent from US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation Engeldrum Bluff/Taylor Field area and rental equipment to be used by Renter, his/her guests, invites or other persons while in Renters possession. Renter understands that use of this area/equipment in an inherently dangerous activity which may, by its nature, cause injury or harm to Renter, his/her guests, invites, or other persons.

The Renter does hereby freely, voluntarily, and without duress executes this Release under the following terms:

1. Waiver and Release: Renter understands and acknowledges that this Release discharges US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation, from any liability or claim that the Renter may have against US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation with respect to any bodily injury, personal injury, illness, death or property damage that may result from Renters use and possession of US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation Bluff/equipment.: Renter does hereby release and forever discharge and hold harmless US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation and its successors and assigns from any and all liability claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Renters possession and use of Engeldrum Bluff/Taylor Field area and equipment.

2. Assumption of the Risk: Renter understands and acknowledges that this Release discharges US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation from injury, illness, death, or property damage resulting from the possession and use of Engeldrum Bluff/Taylor Field and equipment. Renter recognizes and understands that use of Engeldrum Bluff/Taylor Field and equipment may involve inherently dangerous activities.

3. Insurance: Renter understands that insurance for liability, health, and medical or disability coverage in any way related to the rental of equipment under this agreement is the sole responsibility of Renter.

4. Indemnification: Renter agrees that he/she will indemnify and hold US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation harmless from any liability resulting from the use of Engeldrum Bluff/Taylor Field and equipment by Renter, his / hers assigns, heirs, guests, invites or other persons using the bluff/equipment while in Renter's possession.

5. Other : Renter expressly agrees that this Release is intended to be as broad and inclusive as permitted by laws of the United States Federal Government and that this Release shall be governed by and interpreted in accordance with the laws of the United States Federal Government. Renter agrees that in the event that any clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

In witness whereof, Renter has executed this Release as of the day and year first above written

_____ Renter's name sign & date.

