Types of Transportation Service to and From School

Transportation services that are available to families vary by school and by each child's <u>eligibility</u> for those services. Speak with your school if you have questions about the available options.

- At minimum, schools will provide student Metro Cards to eligible students
- Schools may also offer stop-to-school bus service if sufficient students meet busing eligibility criteria
- Curb-to-school or specialized bus service is provided to students whose medical, health, or disability-related conditions or special circumstances prevent them from being able to walk or utilize other forms of transportation to get to and from school.

MetroCard

Full-fare student Metro Cards are provided at no cost to eligible students and are good on MTA subways and non-express buses.

Student Metro Cards are different from regular Metro Cards. A student MetroCard has three trips and three transfers.

(Subway + bus = one trip and one transfer)

Visit <u>Metro Cards</u> to learn more.

Stop-to-School Bus Service

School bus transportation refers to picking up and dropping off one or more students at designated bus stops. To use this service, your school must participate in the bus program and your child must be <u>eligible</u>.

Contact your school for more information on school bus service.

Curb-to-School or Specialized Bus Service

This type of transportation utilizes vehicles that are equipped to meet the transportation accommodations listed on a student's <u>Individualized Education Program</u> (IEP) or 504 Accommodations Plan and have a trained driver and an attendant on-board. Curb-to-school specialized bus services pick up and drop off the student at the safest locations near the student's home.

• Students in grades K-12 with an IEP that recommends curb-to-school transportation

- Students in grades K-12 with a 504 Accommodations Plan that lists curb-to-school transportation as a required service
- Students in grades K-12 with a medical exception approved by the Office of Pupil Transportation

Certain transportation accommodations must be reviewed and approved by the Office of School Health prior to being arranged.

See <u>Transportation Rights</u> for additional information.

Requests for an Alternate Drop-Off Location

Some families receiving specialized transportation may need their child to be dropped off on certain days at a different location from their home address, such as therapy sessions, childcare provider, or after school program.

These requests are subject to availability and may not be provided based on the location of the requested drop-off and other factors; in general, requests for alternate afternoon drop-offs in a borough that is not in the same borough as the school or the home address will not be approved. These requests generally take around 10 business days to take effect. Once approved, requests for same-day drop-off changes cannot be arranged.

Alternate Drop-Off Location Form

Fill out the <u>Alternate PM Drop-Off Request Form (Open external link)</u> (you can set the browser to translate the form into your preferred language) or fill out the **Request for an Alternate Drop-Off Location PDF** and email it to <u>BusingExceptions@schools.nyc.gov</u>. The Request for an Alternate Drop-Off Location Form must be completed by the primary parent/guardian, except for students in foster care; in such cases the foster care agency can submit on behalf of the parent/guardian and foster parent. Schools cannot complete this form on behalf of a parent/guardian. The parent/guardian must initiate the request and sign the form.

