**High School Senior Stabilization Program**

On 14 December 2000, IAW the Army Chief of Staff’s guidance, the Army G-1 approved a Soldier initiated assignment procedure to schedule Permanent Change of Station (PCS) moves to occur at times that avoid disruption of the school schedule for Soldiers who have Family members who are high school seniors. **The policy was expanded to include Soldiers with Family members in their junior year.**

The intent of the procedure is to provide stability to Soldiers with Family members in their **junior and senior years** of high school.  The Enlisted Personnel Management Directorate (EPMD) will, to the maximum extent possible, approve stabilization requests and should not place Soldiers on assignment with report dates prior to the stabilization termination date.

Soldiers should use a [DA Form 4187](https://www.hrc.army.mil/asset/16562) to request stabilization no earlier than March 1 of the student’s freshman year and no later than the start of the student’s sophomore year (applying between March and September). This application window also applies to students in year round schooling programs.  Requests submitted later than the start of the student's sophomore year may be processed as an exception to policy and must include justification, signed by the first O6 in their chain of command, that supports the delay in submission of request. No exceptions are authorized for early submission of request.

If the Soldier is notified of assignment during the application window (e.g. placed on assignment or notified by e-mail before AHRC receives the request for stabilization), the reassignment notification will take precedence and the Soldier's stabilization eligibility will be determined on a case-by-case basis.  If the Soldier is inside the marketplace window but outside the stabilization timeline, the Soldier must notify Assignment Managers of their intent to submit a High School Senior Stabilization at the 1 March initial start period.

Soldiers are still eligible for a permanent change of station before the start of the student's junior year.

Additionally, in accordance with AR 608–75 (Exceptional Family Member Program (EFMP)), all Soldiers must ensure that the medical and/or special education needs documentation are updated as exceptional Family member’s condition changes or at least every three years whichever comes first.  For that reason, a request for High School Senior Stabilization cannot be fully considered for an assignment/stabilization until the EFMP has been updated or closed.  A request with an expired EFMP date will be returned and can be resubmitted after updating.

Regulatory guidance is contained in Army Regulation 614-200, paragraphs 5-25 and 5-26 for Enlisted Soldiers and  Army Regulation 614-100 for Officers..

**Active Duty Enlisted Soldiers POC**: Enlisted Procedures and Soldier Actions Branch usarmy.knox.hrc.mbx.epmd-psa-branch@army.mil or (502) 613-5853. Email subject line should read "HSS Stabilization Request for (Rank\_Last Name\_First Name).

**Active Guard Reserve (AGR**) **POC:** RPMD Policy Branch, usarmy.knox.hrc.mbx.rpmd-ord-policy-branch@army.mil. Email subject line should read "HSS Stabilization Request for (Rank\_Last Name\_First Name).

**Note:**
**Active Duty Officers POC:**All Officers should submit their High School Stabilization forms through the AIM portal <https://aim.hrc.army.mil>.  Please contact usarmy.knox.hrc.mbx.opmd-msd-ppsab-policy@army.mil for more information.

High School Senior Stabilization Submission Dates

**Graduation year:  2025**
Apply no earlier than:  March 2022
Apply no later than:  Sept. 2022

**Graduation year:  2026**
Apply no earlier than:  March 2023
Apply no later than:  Sept. 2023