

**DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON AND FORT HAMILTON  
SPORTS & FITNESS CENTER  
402 MAC ARTHUR ROAD  
BROOKLYN, NY 11252**

**IMHA-MWR-G**

**July 6, 2017**

**MEMORANDUM FOR FORT HAMILTON SPORTS AND FITNESS CENTER**

**SUBJECT: LETTER OF INTENT FOR (Intramural Flag Football).**

1. This unit \_\_\_\_\_ circle: [ will / will not ] participate in the 2017 unit Level Flag Football (Teams will consist of a maximum of 14 players per game – units are allowed to play with an open roster)

a. The Intramural Flag Football program is scheduled to begin September 11, 2017 and conclude in November 2017. The following championship programs will commence as follows:

2. Our (coach) point of contact will be: (please print name and can be reached at the following number (s). Alternate name below: work number/ cell number

Coach Name/Rank: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, NY, Zip: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Office: \_\_\_\_\_ Home: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

Alternate Name/Rank: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Office: \_\_\_\_\_ Home: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

3. Based on our projected duty commitments, each unit must submit dates they will not be able to play during the Intramural Flag Football program. Mission commitment entries must be completed by the Unit Commander.

4. All military teams must submit a copy of their Training Schedule, Team Roster and a sign copy of the Waiver and Release of Liability Form for each player on Teams Roster.

5. We acknowledge and understand that there will be mandatory coaches and official's clinic/ meeting tentatively scheduled for Thursday, September 7, 2017. It will be held at the Fort Hamilton Fitness Center Gymnasium at 1830 hours. If the coach cannot attend a representative will be there from the unit. The season schedule and memorandum of Instruction (MOI) will be given out during this meeting. Submit your Letter of Intent to your Sports Office NLT September 1, 2017.

6. Point of contact is Peter Luthi at DSN 2-4727 or commercial (718) 630-4727,  
E-mail: peter.j.luthi.naf@mail.mil

\_\_\_\_\_  
**Commander Signature/Date**  
Commander Name: \_\_\_\_\_  
Office/Cell Number: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_

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If you want to merge with another team, remember the troop strength between the teams that are merging cannot exceed to 150 personnel. Plus a signature must also be obtained from the merging team's commander along with a copy of the alpha roster from each unit in question.