



## Engeldrum Bluff/ Taylor Field Rental Agreement

**\*ALL RENTALS ARE PENDING GUIDELINES & GUIDANCE DUE TO COVID-19\***

Today's Date: \_\_\_\_\_

Type of event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

I, \_\_\_\_\_ (Print Full Name) request the use of Engeldrum Bluff/Taylor Field

On the date of: \_\_\_\_/\_\_\_\_/\_\_\_\_. From these times: \_\_\_\_ to \_\_\_\_ . Not to exceed 1930hrs.

Set up time: \_\_\_\_\_

Approximate number of people attending: \_\_\_\_\_

### PRIMARY POINT OF CONTACT INFORMATION

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### SECONDARY POINT OF CONTACT INFORMATION

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fort Hamilton Affiliation: \_\_\_\_\_

Unit Commander (if applicable): \_\_\_\_\_

Unit Commander Phone Number (if applicable): \_\_\_\_\_

Sponsor's Name: \_\_\_\_\_

Sponsor's Phone Number: \_\_\_\_\_

Signature of Renter: \_\_\_\_\_ Signature of Sponsor: \_\_\_\_\_





## Rental Fees

\*Rentals are for a 24 Hour Window (ie: 1000-1000) if being picked up. Late drop-off will face a 2nd day fee applied\*

	Fee	Quantity	Total Cost
<i>Bluff or Field</i>	\$475		
<i>4ft long Charcoal Grill w/ Fire Extinguisher (Charcoal is not included)</i>	\$85 each		
<i>Bounce House</i>	\$400 (4hrs) \$75 each additional		
<i>10x10 Tent (E-Z UP)</i>	\$50 each		
<i>6ft Table</i>	\$20 each		
<i>Chairs</i>	\$3 each		
<i>Setup/Manning Fee</i>	\$150		
<i>Refundable/Security Deposit Check</i>	\$300		

### \$300 Refundable Deposit **CHECK ONLY** made out to IMWRF

\*This deposit is to account for damages, breach of contract, or a failure to clean that should occur and does not count toward your final payment\*

\*\*All equipment checked upon dropoff\*\*

FILLED OUT BY FMWR PERSONNEL

Paperwork and Deposit recieved: \_\_\_\_\_

Total Owed: \_\_\_\_\_ Total Paid: \_\_\_\_\_ Date of Payment: \_\_\_\_\_ Received By: \_\_\_\_\_

Description of Fees: \_\_\_\_\_





### Policies

Bluff/ Field Rental Agreement and Deposit are due 7 business days AFTER a Verbal reservation or it will be removed from the calendar. Final payment is due 3 weeks BEFORE set rental date \_\_\_\_

A Guest List is due 3 weeks BEFORE set rental date

Guest lists must include names of all attendees 18+, be typed and alphabetized by last name, example:

Appleseed, Johnny

Doe, John

Non-DOD ID card holders/First responder sponsors may undergo NCIC background check.

Sponsor/Host must provide copy of ID with gate list

Cancellations made 14 days prior to rental will receive rental refund.

Deposit will be forfeited for all cancellations.

Bluff/Field renters must assist with the setup and break down of all rented equipment

Renters using outside entertainment companies for rentals (ie: tents, bounce houses, water slides, etc.) will assume responsibility for any and all damages that may occur. Rentals of this nature are not permitted on Taylor Field.

Port-o-johns are cleaned and emptied once per week and as needed per COVID guidance/regulations.

Military:

There will be no bluff/field facility rental fee for any Change of Commands.

All USAG Fort Hamilton assigned units requesting the Bluff/Field for Family Day functions, require a written request from the unit Commander. The Bluff/Field rental fee will be waived for Units renting equipment, supplies or purchasing food packages from FMWR.

Military units are required to police call the bluff after usage. Those units who fail to clean the bluff after usage will be banned from usage for 5 years, and Commander will be notified.

All units requesting usage of rental items will be required to pay for all rental items.

A \$300 charge will be billed to the unit Commander for any and all damage done during unit usage of bluff to include failure to clean or clear trash from bluff.

External military units, not assigned to USAG Fort Hamilton, will be required to pay fees for family days and all rentals.

All Change of Command additional rentals, i.e. tents, chairs, grills, are subject to fee.





I, \_\_\_\_\_ (Print, Sign & Date) understand agree to the aforementioned policies, rules, and regulations. Failure to adhere may result in forfeit of rental deposit as well as written memorandum sent to unit command.

### Rules & Regulations

\_\_\_\_\_ All garbage and recycling must be properly disposed of in green cans, and cans must be returned to can area. Under no circumstance should anything be poured into the storm drain.

\_\_\_\_\_ No littering

\_\_\_\_\_ No driving on the grass for any reason

\_\_\_\_\_ No leaving unattended personal belongings

\_\_\_\_\_ **No loud music: music must be played at a reasonable volume, and speakers pointed away from housing (Please see Music Agreement for further information).**

\_\_\_\_\_ No use of the playground

\_\_\_\_\_ No access past bldg. 221 wooden fence line/no trespassing sign

\_\_\_\_\_ No use of garrison electrical without prior approval

\_\_\_\_\_ All dogs/pets must be on a leash of no more than 6 ft.

\_\_\_\_\_ All animal waste must be picked up and disposed of.

\_\_\_\_\_ BBQ ash must be disposed of properly in metal container marked \*ASH CAN\*

\_\_\_\_\_ BBQ grill must be cleaned with wire BBQ brush.

\_\_\_\_\_ Fire Extinguishers must be present and readily available when using BBQ grills.

\_\_\_\_\_ Event will not exceed 8 hours

\_\_\_\_\_ Agree to abide by ALL local state and federal policies in relation to COVID-19 protocols and guidances. (Guidelines may change at anytime)

\_\_\_\_\_ Per DoD Memorandum Dated 04Feb2021, proper face coverings must be worn at all times.

Exception to policy is for brief periods of time when **ACTIVELY** eating or drinking.

\_\_\_\_\_ Bluff/Field may be booked by 1 or more parties at the discretion of FMWR.

\_\_\_\_\_ All parties must depart by 1930hrs.



# BLUFF/Field Patron

## Attention Read Carefully

-NO MUSIC ON THE BLUFF OR FIELD

BEFORE 1100H & AFTER 1900H

-Speakers Must Point Toward Water

-Keep Volume Low

I \_\_\_\_ (initial), agree not to play music prior to 1100h or after 1900h.

I \_\_\_\_ (initial), agree to point my speakers toward the water, NOT toward housing.

I \_\_\_\_ (initial), agree that I and only I will be plugging in and turning on the sound system.

I \_\_\_\_ (initial), agree that I and only I will oversee the physical setup of the sound system.

I \_\_\_\_ (initial), agree that I and only I supervise the sound system operator.

I \_\_\_\_ (initial), understand that there are residents who live adjacent to the bluff, and will keep the music at a low and respectable volume, as to not disturb them.

I \_\_\_\_ (initial), have reviewed the below map and understand I am supposed to plug in sound system by playground and point speakers away from playground toward water.

I \_\_\_\_ (initial), agree that if there is a music noise complaint about my party, I may forfeit my security deposit.

I \_\_\_\_ (initial), agree that if there is a music noise complaint about my party, my unit will be barred from using the bluff for 3 years, and I will be responsible.

I \_\_\_\_\_ (Name, Unit & Cell Phone #), have read the above and agree to it.

\_\_\_\_\_ (Signature)

Here is my Commanders name and phone number you may call if there is a noise complaint about our unit.

Commanders Name: \_\_\_\_\_ Commanders Phone Number: \_\_\_\_\_

# SOUND SYSTEM ELECTRICITY MAP

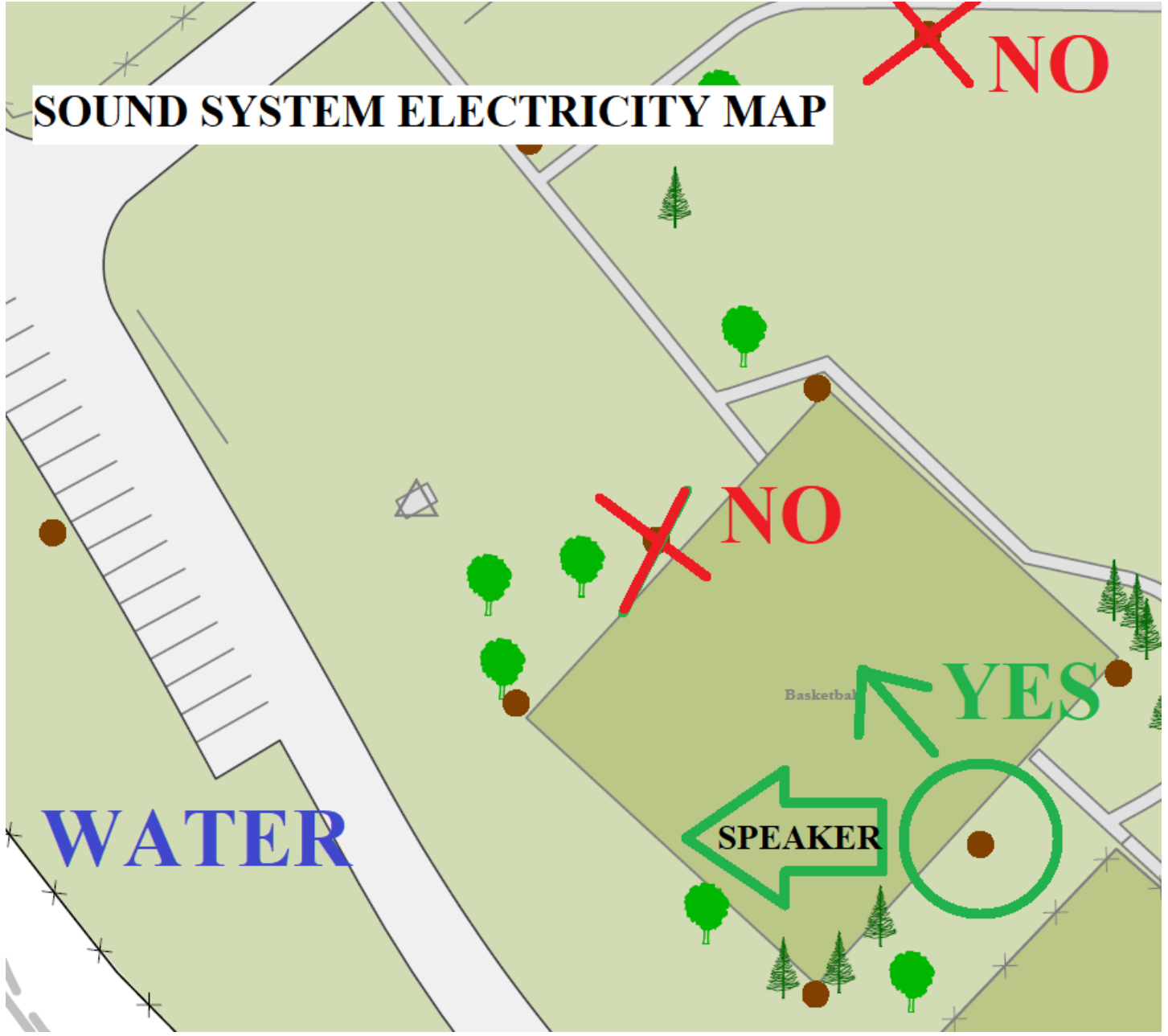
~~NO~~

~~NO~~

YES

SPEAKER

WATER





**Alcohol:**

Alcoholic beverages are authorized under the following guidelines, failure to comply possible forfeiture the deposit, police will be contacted, permanent ban from using bluff/field:

No liquor of any kind

Beer and wine only

No kegs

No glass bottles- beer must be form a can, wine must be from a box or plastic.

No intoxicated personnel allowed

No person under the legal age of 21 will be allowed to serve, posses, or consume alcoholic beverages

Must fill out alcohol agreement.

I, \_\_\_\_\_ (Print, Sign & Date) agree to the aforementioned rules and regulations, and will forfeit my deposit if one or more rules or regulations are broken. Renters exceeding the above agreed rules & regulations will be subject to dis-allowance of future rental.





**Request for Approval of Use of Alcohol on Engeldrum Bluff /Taylor Field**

(PLEASE PRINT)

NUMBER OF PEOPLE (TOTAL): \_\_\_\_\_ NUMBER 21 YEARS AND OVER: \_\_\_\_\_

ALCOHOLIC BEVERAGES TO BE SERVED: \_\_\_\_\_

METHOD OF SERVING ALCOHOLIC BEVERAGES: (SELF-SERVE, BARTENDER, WITH MEAL, ETC.):

METHOD OF CHECKING IDS: \_\_\_\_\_

WILL THERE BE A CHARGE FOR THE ALCOHOLIC BEVERAGES? \_\_\_Y\_\_\_N

WILL FOOD BE PROVIDED? \_\_\_Y\_\_\_N

IF YES, PLEASE DESCRIBE? \_\_\_\_\_

IF YES, WILL THERE BE A CHARGE? \_\_\_Y\_\_\_N

<b>Applicant/Person Responsible:</b>	<b>Organization: (If any)</b>
Name: _____	Name: _____
Address _____	Address: _____
_____	_____
Phone: _____ Date of Birth _____	Phone: _____
Signature: _____	Authorized Signature: _____
Dated: _____	Dated: _____

I understand I am responsible to ensure there is no unlicensed, underage or excessive drinking of alcoholic beverages at the Fort Hamilton Engeldrum Bluff /Taylor Field area. My group will comply with all provisions of the Fort Hamilton Engeldrum Bluff/Taylor Field rules. Designated drivers will be on standby with my group to assist if needed. A variety of non-alcoholic beverages will be readily available for the designated drivers.

I \_\_\_\_\_ have read and agree to the aforementioned statement

Requester's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FMWR Director Approval \_\_\_\_\_







### Release and Waiver of Liability

This Release and Waiver of Liability (The "Release") executed on this \_\_\_\_\_ day of \_\_\_\_\_

20\_\_ by \_\_\_\_\_ (The "Renter") in favor of US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation, its affiliates members, Soldiers and Civilian employees (collectively "US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation").

The Renter desires to rent from US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation Engeldrum Bluff/Taylor Field area and rental equipment to be used by Renter, his/her guests, invites or other persons while in Renters possession. Renter understands that use of this area/equipment in an inherently dangerous activity which may, by its nature, cause injury or harm to Renter, his/her guests, invites, or other persons.

The Renter does hereby freely, voluntarily, and without duress executes this Release under the following terms:

**1. Waiver and Release:** Renter understands and acknowledges that this Release discharges US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation, from any liability or claim that the Renter may have against US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation with respect to any bodily injury, personal injury, illness, death or property damage that may result from Renters use and possession of US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation Bluff/equipment.: Renter does hereby release and forever discharge and hold harmless US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation and its successors and assigns from any and all liability claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Renters possession and use of Engeldrum Bluff/Taylor Field area and equipment.

**2. Assumption of the Risk:** Renter understands and acknowledges that this Release discharges US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation from injury, illness, death, or property damage resulting from the possession and use of Engeldrum Bluff/Taylor Field and equipment. Renter recognizes and understands that use of Engeldrum Bluff/Taylor Field and equipment may involve inherently dangerous activities.

**3. Insurance:** Renter understands that insurance for liability, health, and medical or disability coverage in any way related to the rental of equipment under this agreement is the sole responsibility of Renter.

**4. Indemnification:** Renter agrees that he/she will indemnify and hold US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation harmless from any liability resulting from the use of Engeldrum Bluff/Taylor Field and equipment by Renter, his / hers assigns, heirs, guests, invites or other persons using the bluff/equipment while in Renter's possession.

**5. Other :** Renter expressly agrees that this Release is intended to be as broad and inclusive as permitted by laws of the United States Federal Government and that this Release shall be governed by and interpreted in accordance with the laws of the United States Federal Government. Renter agrees that in the event that any clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

In witness whereof, Renter has executed this Release as of the day and year first above written

\_\_\_\_\_ Renter's name sign & date.

