



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HAMILTON  
113 SCHUM AVE  
BROOKLYN, NEW YORK 11252-5300

IMHA-ZA

24 August 20

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Parent Advisory Council (PAC) Meeting

1. Called to Order: The PAC meeting was conducted at 1600 on 21 August 2020 by Mrs. Nathalie Foster, PAC Chairperson.
2. Attendance: The following PAC Committee Members were present:
  - a. Chairperson: Nathalie Foster
  - b. Co-Chairperson: Rosemary Cohen
3. New Business:
  - a. Agenda / Topics:
    - I. New School schedule – Remote learning + 3 possible schedules  

Parents will have the option to either send their child to school or opt for remote learning.  
No communication in regards to school buses was distributed as of yet.  
Private school schedules are different form public school schedules.
    - II. Introduction of Part Day Pre-School  

CYS is offering a Part Day preschool program starting 9 September 2020. The Part Day preschool program will take place at building 412.  
Two sessions will be available to patrons. 0900- 1200 or 1300-1600.

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III. Upcoming events- MOMC in September

Mr. Roy Halvorsen, CYS Facility Director explained Homework assistance (Power hour) during Business hours of the CYS- School Age Care program.

Ultimately the responsibility of completing the child's school and home work remains on the parent. SAC staff will do their best to assist, but SAC does not have staff on hand who are certified tutors or teachers on academic levels.

Operation Megaphone: Army wide event for CYS Youth Programs. Connecting Youth Centers worldwide to discuss key issues that affect military youth and to promote communication across Army CYS. See flyer.

MOMC (Month of the Military Child) is taking place in the month of September. Please see calendar for schedules activities.

IV. Family Priority Changes

Ms. Lisa Sheehan explained the new DOD priority change for existing and incoming families to CYS Programs.

V. MFLC Introduction

Ms. Shannon introduced herself and explained the services she provides to military families and their dependents. Ms. Shannon will be at both buildings supporting children and staff experiencing difficulties. Parents are welcome to reach out and seek assistance as well.

b. PAC Contact Information:

I. Gmail Account – [forthamiltoncyspac@gmail.com](mailto:forthamiltoncyspac@gmail.com)

II. Instagram - [forthamiltoncyspac](https://www.instagram.com/forthamiltoncyspac)

4. This meeting was adjourned at 1700 on 21 August 2020.

5. The next PAC Meeting is 24 September 2020 at 1600.

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6. Point of Contact is Shauna Nunn, CYS Coordinator at (718) 630-4475,  
Shauna.m.nunn.naf@mail.mil.

A handwritten signature in black ink, appearing to read 'Shauna Nunn', with a stylized flourish at the end.

Shauna Nunn  
CYS Coordinator  
USAG Fort Hamilton

Encl (none)

DISTRIBUTION:

PAC Members  
Director; Family and Morale, Welfare, and Recreation (FMWR)  
CYS Patrons  
CYS Staff