



## Engeldrum Bluff Rental Agreement

Today's Date: \_\_\_\_\_

Type of event: \_\_\_\_\_ Name of Event: \_\_\_\_\_

I, \_\_\_\_\_ (Print Full Name) request the use of Engeldrum Bluff

On the date of: \_\_\_\_/\_\_\_\_/\_\_\_\_. From these times: \_\_\_\_ to \_\_\_\_ . Not to exceed 1930hrs.

Set up time: \_\_\_\_\_

Approximate number of people attending: \_\_\_\_\_

### PRIMARY POINT OF CONTACT INFORMATION

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### SECONDARY POINT OF CONTACT INFORMATION

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fort Hamilton Affiliation: \_\_\_\_\_

Name of Sponsor: \_\_\_\_\_

Sponsor's Military affiliation, if any: \_\_\_\_\_

Sponsor's Residency: \_\_\_\_\_

Sponsor's Phone Number: \_\_\_\_\_

Signature of Renter: \_\_\_\_\_ Signature of Sponsor: \_\_\_\_\_





### Rental Fees

	Fee	Quantity	Total Cost
<i>Bluff</i>	\$400		
<i>Charcoal Grill</i>	\$75 each		
<i>Bounce House</i>	\$500		
<i>10x10 Tent</i>	\$75 each		
<i>6ft Table</i>	\$35 each		
<i>Chairs</i>	\$3 each		
<i>Refundable/Security Deposit Check</i>	\$100		

**\$200 Refundable Deposit CHECK ONLY made out to IMWRF**

\*This deposit is to account for damages should they occur\*

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FILLED OUT BY FMWR PERSONNEL

Total Owed: \_\_\_\_\_ Total Paid: \_\_\_\_\_ Date of Payment: \_\_\_\_\_ Received By: \_\_\_\_\_

Description of Fees: \_\_\_\_\_





## Policies

Bluff Rental Agreement and Deposit are due 7 days AFTER a Verbal reservation or it will be removed from the calendar. Final payment is due 3 weeks BEFORE set rental date

A Guest List is due 3 weeks BEFORE set rental date

Guest lists must be alphabetized by last name, example:

Appleseed, Johnny

Doe, John

Non-DOD ID card holders/First responder sponsors may undergo NCIC background check.

Sponsor/Host must provide copy of ID with gate list

Cancellations made 14 days prior to rental will receive rental refund.

Deposit will be forfeited for all cancellations.

Bluff renter must assist with the setup and break down of all rented equipment

Military:

There will be no bluff fee any Change of Commands or USAG Fort Hamilton assigned unit Family Days.

All no fee Military rentals require a written request for the unit Commander, requesting usage.

Military units are required to police call the bluff after usage.

A \$250 charge will be applied to the unit Commander for any and all damage done during unit usage of bluff to include failure to clean or clear trash from bluff.

External military units will be required to pay fees for family days and all rentals.

All Change of Command or unit family day additional rentals, i.e. tents, chairs, grills, are subject to fee.

I, \_\_\_\_\_ (Print, Sign & Date) agree to the  
aforementioned policies.





## Rules & Regulations

All garbage and recycling must be properly disposed of in green cans, and cans must be returned to can area. Under no circumstance should anything be poured into the storm drain.

No littering

No driving on the grass for any reason

No leaving unattended personal belongings

No loud music, music must be played at a reasonable volume, and speakers pointed toward Lower NY Harbor

No use of the playground

No access past bldg. 221 wooden fence line/no trespassing sign

No use of garrison electrical without prior approval

All dogs/pets must be on a leash of no more than 6 ft.

All animal waste must be picked up and disposed of.

BBQ ash must be disposed of properly in metal container marked \*ASH CAN\*

BBQ grill must be cleaned with wire BBQ brush.

Event will not exceed 8 hours

Bluff may be booked by 1 or more parties at the discretion of FMWR.

All parties must depart by 1930hrs.

Port-o-johns are cleaned and emptied once per week





**Alcohol:**

Alcoholic beverages are authorized under the following guidelines, failure to comply possible forfeiture the deposit, police will be contacted, permanent ban from using bluff:

No liquor of any kind

Beer and wine only

No kegs

No glass bottles- beer must be form a can, wine must be from a box or plastic.

No intoxicated personnel allowed

No person under the legal age of 21 will be allowed to serve, posses, or consume alcoholic beverages

Must fill out alcohol agreement.

I, \_\_\_\_\_ (Print, Sign & Date) agree to the aforementioned rules and regulations, and will forfeit my deposit if one or more rules or regulations are broken. Renters exceeding the above agreed rules & regulations will be subject to disallowance of future rental.





### Request for Approval of Use of Alcohol on Engeldrum Bluff

(PLEASE PRINT)

NUMBER OF PEOPLE (TOTAL): \_\_\_\_\_ NUMBER 21 YEARS AND OVER: \_\_\_\_\_

ALCOHOLIC BEVERAGES TO BE SERVED: \_\_\_\_\_

METHOD OF SERVING ALCOHOLIC BEVERAGES: (SELF-SERVE, BARTENDER, WITH MEAL, ETC.): \_\_\_\_\_

METHOD OF CHECKING IDS: \_\_\_\_\_

WILL THERE BE A CHARGE FOR THE ALCOHOLIC BEVERAGES? \_\_\_Y\_\_\_N

WILL FOOD BE PROVIDED? \_\_\_Y\_\_\_N

IF YES, PLEASE DESCRIBE? \_\_\_\_\_

IF YES, WILL THERE BE A CHARGE? \_\_\_Y\_\_\_N

<b>Applicant/Person Responsible:</b>	<b>Organization: (If any)</b>
Name: _____	Name: _____
Address _____	Address: _____
_____	_____
Phone: _____ Date of Birth _____	Phone: _____
Signature: _____	Authorized Signature: _____
Dated: _____	Dated: _____

I understand I am responsible to ensure there is no unlicensed, underage or excessive drinking of alcoholic beverages at the Fort Hamilton Engeldrum Bluff area. My group will comply with all provisions of the Fort Hamilton Engeldrum Bluff rules. Designated drivers will be on standby with my group to assist if needed. A variety of non-alcoholic beverages will be readily available for the designated drivers.

I \_\_\_\_\_ have read and agree to the aforementioned statement

Requester's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FMWR Director Approval \_\_\_\_\_





### Release and Waiver of Liability

This Release and Waiver of Liability (The "Release") executed on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_ by \_\_\_\_\_ (The "Renter") in favor of US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation, its affiliates members, Soldiers and Civilian employees (collectively "US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation").

The Renter desires to rent from US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation Engeldrum Bluff area and rental equipment to be used by Renter, his/her guests, invites or other persons while in Renters possession. Renter understands that use of this area/equipment in an inherently dangerous activity which may, by its nature, cause injury or harm to Renter, his/her guests, invites, or other persons.

The Renter does hereby freely, voluntarily, and without duress executes this Release under the following terms:

**1. Waiver and Release:** Renter understands and acknowledges that this Release discharges US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation, from any liability or claim that the Renter may have against US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation with respect to any bodily injury, personal injury, illness, death or property damage that may result from Renters use and possession of US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation Bluff/equipment.: Renter does hereby release and forever discharge and hold harmless US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation and its successors and assigns from any and all liability claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Renters possession and use of Engeldrum Bluff area and equipment.

**2. Assumption of the Risk:** Renter understands and acknowledges that this Release discharges US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation from injury, illness, death, or property damage resulting from the possession and use of Engeldrum Bluff and equipment. Renter recognizes and understands that use of Engeldrum Bluff and equipment may involve inherently dangerous activities.

**3. Insurance:** Renter understands that insurance for liability, health, and medical or disability coverage in any way related to the rental of equipment under this agreement is the sole responsibility of Renter.

**4. Indemnification:** Renter agrees that he/she will indemnify and hold US ARMY: USAG Fort Hamilton Family & Morale, Welfare, and Recreation harmless from any liability resulting from the use of Engeldrum Bluff and equipment by Renter, his / hers assigns, heirs, guests, invites or other persons using the bluff/equipment while in Renter's possession.

**5. Other :** Renter expressly agrees that this Release is intended to be as broad and inclusive as permitted by laws of the United States Federal Government and that this Release shall be governed by and interpreted in accordance with the laws of the United States Federal Government. Renter agrees that in the event that any clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable.

In witness whereof, Renter has executed this Release as of the day and year first above written  
 \_\_\_\_\_ Renter's name sign & date.

